



## **Exhibitor Name Badge Information**

- A link will be sent to you to enter your name badge requests, two weeks prior to the show.
- Only THREE people per 10x10 space are allowed in the show hall at one time
- If you are rotating staff, they must check in to receive their badge and check out when they leave in order for the next representative to check in.
- Each person must pick up their own badge. You cannot pick up someone else's badge for them.
- Exhibitor Service Floor Marshalls will be monitoring the exhibit hall to make sure staff booth limits are not exceeded.
- You must include "celebrities"/entertainers in your total staff count.
- Pick up your badge at the EXHIBITOR CHECK-IN area beginning Wednesday, from 4 - 7 pm and Thursday, from 8 am – 5 pm.
- Once your name badge is picked up, you are responsible for bringing it back to the show for admittance. Replacement badges will cost \$5 each.
- Only exhibitors with pre-printed badges in the designated badge holder will be admitted into the show area.